

POLYCHEM LIMITED



Regd. Office: 7, Jamshedji Tata Road, Churchgate Reclamation, Mumbai 400 020.

Tel. No. 022 22820048; Email: polychemltd@kilachand.com;

Website: <http://www.polychemltd.com>

Corporate Identification No.: L24100MH1955PLC009663

Notice of Postal Ballot and E-voting

NOTICE is hereby given that pursuant to provision of Section 110 and other applicable provisions, if any, of the Companies Act, 2013 (the 'Act') read with Companies (Management and Administration) Rules, 2014 (Including any statutory modification or re-enactment(s) thereof and the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (the "SEBI Listing Regulations"), Secretarial Standard - 2 issued by the Institute of Company Secretaries of India and other applicable laws and Regulations, the Resolutions set out in the Postal Ballot Notice of Polychem Limited ("the Company") is proposed to be passed by the Members through postal ballot, by means of remote electronic voting ("remote e-voting") only.

In compliance with Regulation 44 of the SEBI Listing Regulations and Section 110 read with Section 108 of the Act and Rules made thereunder, the Company is pleased to provide e-Voting facility to its Members through the e-Voting platform of NSDL.

The Postal Ballot Notice along with the Explanatory Statement, instructions and manner of e-Voting is available on the Company's website at www.polychemltd.com, website of Bombay stock exchange at www.bseindia.com and the website of NSDL at www.evoting.nsd.com.

The remote e-voting period commences on **Friday, 21st February, 2025** at 09:00 a.m. (IST) and ends on **Saturday, 22nd March, 2025** at 5:00 p.m. (IST). The remote e-voting module shall be disabled by NSDL for voting thereafter and will not be allowed beyond the said date and time. Once the vote on a resolution is cast by the member, the member shall not be allowed to change it subsequently.

For instructions related to e-voting, the members are requested to note the instructions provided in Notice.

Members whose names appear in the register of members as on **14th February, 2025 (Cut-off date)** will be considered for the purpose of remote e-voting. In case of joint holders, only such joint-holder who is higher in the order of names will be entitled to vote.

The Board of Directors of the Company has appointed Ms. Ragini Chokshi of Ragini Chokshi & Co., Practicing Company Secretary (CP 1436), as Scrutinizer for conducting the Postal Ballot process in a fair and transparent manner.

The results declared along with Scrutinizer's Report shall be placed on the Company's website www.polychemltd.com, on the website of NSDL www.evoting.nsd.com and the same will be intimated to the stock exchange where the shares of the Company are listed, on or before Tuesday, 25th March 2025. The Resolutions, if passed with the requisite majority through postal ballot, shall be deemed to have been passed, on the last date specified for remote e-voting i.e., Saturday, 22nd March, 2025.

In case of any queries, you may refer to the Frequently Asked Questions (FAQs) for Members and e-Voting user manual for Members available at the download section of www.evoting.nsd.com or call on toll free no.: 022 - 4886 7000 or send a request to evoting@nsdl.com.

For POLYCHEM LIMITED,

Sd/-

Deepali V. Chauhan

Company Secretary & Compliance Officer

Place: Mumbai

Dated: 20th February, 2025